

## News and Views



MUTUAL  
MANAGEMENT  
COMPANY

Volume 19 issue 1  
Spring 2021



**Welcome to our new Property Manager  
Toni Wickstrom**



Toni began working with us in January of 2021 after the departure of Tara Myers. She is an experienced Property Manager with an Associate's degree in Business Management from Rasmussen College. She has been working in the Real Estate industry since 2013. She enjoys volunteering in the Twin Cities at various food banks and shelters, and spending time boating on the Mississippi River with her family. We are delighted to welcome her to the Mutual Management Family!



### **OFFICE**

1808 Riverside Avenue, Suite 209  
Minneapolis, MN 55454  
Ph: 612-333-9164 | Fax: 612-333-8185  
[www.mutualmgmtcompany.com](http://www.mutualmgmtcompany.com)

**Hours:**  
Mon. through Thurs.: 8am to 5pm  
Fri.: 8am to 4pm

#### Executive Director

Sam St. Pierre  
[sam@mutualmgmtcompany.com](mailto:sam@mutualmgmtcompany.com)

#### Director of Property Management

Kris Janning  
[kris@mutualmgmtcompany.com](mailto:kris@mutualmgmtcompany.com)

#### Property Manager

Toni Wickstrom  
[propmgr@mutualmgmtcompany.com](mailto:propmgr@mutualmgmtcompany.com)

#### Occupancy Specialist

Avette Mahto  
[leasing@mutualmgmtcompany.com](mailto:leasing@mutualmgmtcompany.com)

#### Leasing & Marketing Specialist

Fadumo Aden  
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#### Office Manager

Sue Everroad  
[sue@mutualmgmtcompany.com](mailto:sue@mutualmgmtcompany.com)

#### Office Assistant

Vicki Keck  
[frontdesk@mutualmgmtcompany.com](mailto:frontdesk@mutualmgmtcompany.com)

#### Accounting

Kham Baccam  
[accounting@mutualmgmtcompany.com](mailto:accounting@mutualmgmtcompany.com)

#### Community Organizer

Ayan Isaq  
[Ayan.isaq@wbcdc.org](mailto:Ayan.isaq@wbcdc.org)

#### Maintenance Supervisor

Mat Dickson  
[MDickson@mutualmgmtcompany.com](mailto:MDickson@mutualmgmtcompany.com)

#### Technicians

Matt Denardo      Jamphel Sharsur  
Rick Denardo      Victor Tatur

#### Maintenance Emergency Number

612-221-8750

#### YCSP Safety Patrol

612-799-5505

**A REMINDER FROM THE  
MINNEAPOLIS  
POLICE  
DEPARTMENT**



**3 Simple Steps to Prevent Theft:**

- **LOCK** your car
- **TAKE** your keys or FOB
- **HIDE** your stuff!

**DO YOUR PART TO PREVENT CRIME!**



**The Cedar East Safety Patrol  
will be out and about on foot  
starting in April! We look for-  
ward to seeing them in the  
community again, thanks to  
the WBCDC and Mutual  
Management**

**612-799-5505**

**Mutual Management  
Safety Patrol**



*This phone number will accept texts, but please be specific about location, date and time of occurrence!*

**STAY SAFE MN**

**Good News!! The Vaccines for  
Covid 19 has been approved!  
For information on where to  
find a vaccine, the [Mn.gov](https://mn.gov)  
website is reliable and updat-  
ed frequently**

[https://mn.gov/covid19/  
vaccine](https://mn.gov/covid19/vaccine)

**There are also translation op-  
tions on the site if English is  
not your first language.**

**Sign up to receive updates**

[https://vaccineconnector.mn.gov/  
covidvaccinebooking/](https://vaccineconnector.mn.gov/covidvaccinebooking/)

Fill out the online form to stay updated on  
your eligibility for the COVID-19 vaccine and  
connect to vaccine opportunities in your area  
when they become available.

If you have questions about the form or need  
language assistance, please call our Minnesota  
COVID-19 Vaccine Connector hotline at 833-  
431-2053.

Espanol: [Conéctese con su vacuna contra el  
COVID-19.](#)

Hmoob: [Tiv tauj koj koob tshuaj tiv thai  
COVID-19.](#)

Somali: [Ku xidhnow tallaalkaaga COVID-19.](#)

**In the meantime, Minnesotans are still  
required to wear a face covering in in-  
door businesses and public settings.  
Workers must also wear face coverings  
outdoors when it is not possible to  
maintain social distancing.**



## RENTAL ASSISTANCE AVAILABLE

Households with unpaid rent and low incomes may qualify for help paying for rent and utility bills. Help will be offered to more households through a [statewide COVID-19 Emergency Rent Assistance program](#) opening later this month.

Rent is still due during the State of Minnesota's evictions moratorium. You can't be evicted for not paying rent under Governor Walz's executive order, but this order may be lifted soon and you will be at risk of eviction if you have unpaid rent. Don't wait to apply for help.

Contact Hennepin Housing services  
612-348-6442

[housing@hennepin.us](mailto:housing@hennepin.us)

## Recycling Reminder:

The city of Minneapolis website <https://www.minneapolismn.gov/> will tell you everything you need to know about what can and cannot be recycled. They do fine us if we are not following proper recycling rules, and those fees will be passed down to the tenants.

**Garbage pick up is every Friday and recycling is every 2 weeks. The dates for recycling pick up are**

**April 2,16,&30**

**May 14 &28**

**June 11 &25**

You are responsible for taking your bins to the curb and bringing them back to your unit after pick up. You can sign up for email reminders on the website as well.



### **Not accepted for recycling:**

**plastic bags, film, and wrap • plastic foam (Styrofoam™) • food waste • paper cups and plates • glass dishes, drinking glasses, window glass, and ceramics • garbage • containers that held hazardous products**



## MEMOS FROM MAINTENANCE

**Please contact us immediately when you have:**

- ⇒ **water leaks of any kind (dripping faucets, toilets, overflowing tubs/showers/sinks, etc.) Running toilets and leaks waste about 5-10 thousand gallons of water per month!**
- ⇒ **insect infestations or rodents**
- ⇒ **Smoke alarm is beeping or going off intermittently.**

**Our maintenance staff tends to over 200 residences and are very busy. If it is a simple thing such as changing a lightbulb, handling it yourself or asking a trusted friend to assist you is preferred. Be aware of where the electric power breakers are located, so you can flip the breaker switch if you have a power outage. Also, attempt to plunge a plugged up toilet yourself before calling maintenance, since this is a frequent problem that you can often take care of yourself. However, call immediately if the toilet overflows and there is water on the floor.**

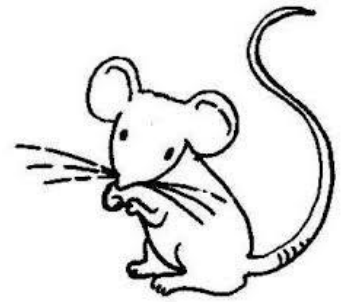
**The after hours emergency number is (612) 221-8750 in case of fire, always call 911 first and call our emergency hotline when you are safe.**

*Mutual Management may be understaffed during this epidemic, and they will identify essential work to be completed. We have put our annual inspection of units on hold for the present. The health of residents and staff will be the primary consideration in establishing priorities.*

*Thank you for understanding!*

## PEST CONTROL

Spring is the time when many vermin, such as mice and squirrels, will come out of hiding. Our maintenance staff has various types of traps available to help. Squirrels like to hide in attics, so give us a call if hear scratching in the attic or walls.



If you find injured wildlife, animals can be taken to the Wildlife Rehabilitation Center in Roseville MN (651) 486-9453 [wrcmn.org](http://wrcmn.org)

Be on the lookout for Bed Bugs! Bed Bugs transport themselves by hiding in used clothing or furniture. Be sure to check items thoroughly before bringing them into your home. If you are seeing an excess of bugs or getting bug bites, call the office immediately to schedule an exterminator.

### *Do you need help finding a job?*

[Hennepin County Employment Services](http://Hennepin County Employment Services) and our partners in [CareerForce](http://CareerForce) can help you:

- Explore career choices
- Find out if you can get special training or education
- Improve your job search skills
- Write a professional resume
- Prepare for interviews
- Answer your job search questions



For more information go to [Hennepin.us/employmentservices](http://Hennepin.us/employmentservices) and [CareerForceMN.com](http://CareerForceMN.com).

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Minneapolis, MN 55454

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**Mutual Management offices will be closed on Monday May 31 closed for Memorial Day**  
**Emergency maintenance phone # is (612) 221-8750**